

Doteasy KB

How to edit photo information

To edit photo information for existing (uploaded) photos:

1. Click on the “Album” tab in the top toolbar.
2. Select the album the contains the photos you wish to edit
3. Select the photo by clicking on the thumbnails. This will load the photo in the preview panel.
4. Click on the “Photo Information” button.
5. Make the changes required.
6. When ready, click on the “Save” button.

<https://kb.doteasy.com/questions/518/>