

## **Doteasy KB**

### **I want a Gallery on my website. What's my next step?**

The Doteasy Hosted Gallery is included in all Doteasy web hosting accounts. Before you can begin using the Gallery, you will need to activate it first. To activate your Gallery,

1. Login to your Member Zone at <https://member.doteasy.com>
2. Under the Web Tools section, select Add Doteasy Hosted Gallery (FREE!)
3. Selected the desired Photo Gallery plan. Click on Next to continue.
4. Confirm your payment details (for Photo Gallery Enhanced and Professional plans only) and submit your Gallery plan request.

NOTE: Requests for the Photo Gallery Enhanced and the Photo Gallery Professional plans will be completed within 24 hours. A confirmation email will be sent to you once your photo gallery is ready for activation and setup. Requests for the Photo Gallery Basic plan are processed and provisioned immediately.

5. When your Gallery is ready for activation, you will see the Activate Hosted Gallery Now! link under the Web Tools section in Member Zone.
6. Complete the Create a Gallery Account form. When ready, click on the Create Account button to complete activation.

<https://kb.doteasy.com/questions/500/>