

Doteasy KB

How to import email accounts and email forwarders

This feature allows you to use 2 types of files to create multiple email address or email forwarders for your account simultaneously. You may use Excel spreadsheet files (.xls) or comma-separated values sheet, aka CSV file (.csv) to import the data. A CSV file is a plain text file that has been given a .csv extension.

1. Select what you would like to import.
2. Locate the CSV or XLS file on your computer

<https://kb.doteasy.com/questions/417/>