

How do I configure my Outlook?

1. Start your Outlook 2002 software. Click 'Tools' and select 'Options'.
2. On the Options page, select the Mail Setup tab and click 'E-mail Accounts...'
3. On the E-mail Accounts page, select 'Add a new e-mail account' and click 'Next'.
4. On the Server Type page select 'POP3' server type.
5. On the Internet E-mail Settings (POP3) page enter the email user name and email address, user name and password and incoming and outgoing mail servers and then click 'Next'. DO NOT check 'Log on using Secure Password Authentication (SPA)'.

User Name: userID@yourdomain.com

Incoming mail server (POP3): mail.yourdomain.com

Outgoing mail server (SMTP): provided by your ISP

For more information, please visit:

<http://kb.doteasy.com/questions/335/Microsoft+Outlook+Setup+Tutorial>

<https://kb.doteasy.com/questions/229/>